

## Apartment Set-Ups: Required Items

In order to help Apartment Set-Up Teams and Good Neighbor Teams keep up with which items they have gathered for refugee homes, feel free to utilize a sign-up list template: <http://bit.ly/1EEKnyJ>. To access this, sign into your own Google Account. Click the link provided. Click "File." Click "Make a copy." Title the document. Share the document with your team.

### Items that can be gently-used:

Teams should find these items by taking the following steps:

1. **Before spending any money on items:**
  - a. **Ask your networks for donations.** Ask your church, your child's school, your workplace, your family, your neighbors, your organizations, etc. if they have any items from this list they wish to donate.
  - b. **Attend local yard sales** and garage sales where you can find these items at very cheap prices.
  - c. **Coordinate an appointment to visit the WRD warehouse** and choose from items that are available (see apartment set-up team checklist for details).
2. **If it's necessary to spend money on items:**
  - a. **Visit local thrift stores**, such as the Durham Rescue Mission Thrift Stores, Habitat for Humanity Restores, Trosa Thrift Stores, Goodwill, etc. (Thrift stores are often closed on Sundays)
  - b. **The final option would be to purchase items new** from a discount store, but this should be a last resort! WRD can step in to assist with funding, if helpful.

### Furniture Items:

#### Mattress

- Used mattresses shouldn't come from CraigsList, etc.
- Married couples: One double bed mattress per couple
- Single people (ages 1 year +): One twin bed mattress
- Babies (less than 1 year of age): One Pack n' Play

#### Kitchen Table

- One per apartment, big enough for everyone living in the apartment

#### Bedframe

- Married couples: One double bed frame
- Single people (ages 1 year +): One twin bed frame

#### Kitchen Chair

- One per person

#### Box Spring

- Married couples: One double bed box spring
- Single people (ages 1 year +): One twin bed box spring
- Babies (0-3): crib (portable is fine)

#### Couch, Recliner or Chair

- A combination of these items can be provided, as long as there is enough seating for the number of people living in the apartment.

#### Set of Drawers/Unit for Storing Clothing

- One per apartment

#### Floor Lamp

- One for the living room and one for each bedroom
- A side table and a table lamp can be purchased instead

### Kitchen Items\*:

#### Place Setting

- Fork, Knife, Spoon, Plate, Bowl, Cup and Mug
- One place setting per person

#### Kitchenware Set

- Lg. sauce pan, frying pan, baking dish, lg. mixing /serving bowl, spatula, wooden spoon, cutting knife, serving spoon, can opener, rice cooker (Asian refugees only), tea kettle
- One kitchenware set per household

## Linens and Household Items\*:

<p><b>Towel</b></p> <p>-One per person</p>	<p><b>Pad of Paper and box of pens</b></p> <p>-One per household</p>
<p><b>Blanket</b></p> <p>-One per household, provided for the living room</p>	<p><b>Alarm Clock</b></p> <p>-One per bedroom</p>
<p><b>Light Bulbs</b></p> <p>-One for each of the provided lamps -One box of replacement light bulbs</p>	<p><b>Backpack Filled with Basic School Supplies</b></p> <p>-One per school-aged child</p>
<p><b>Sheet Set</b></p> <p>-One flat sheet, one fitted sheet, one pillowcase, one pillow, one comforter -Married couples: For a double bed (don't forget this bed needs two pillows and two pillow cases) -Single people (ages 1 year +): For a twin bed -Babies (ages one year and younger): For a Pack n' Play</p>	<p><b>Shower Liner and Rings</b></p> <p>-One per household -Optional: One shower curtain per household</p>
<p><b>Baby Items</b></p> <p>-Diapers (Quantity 100-200; note that babies under 1 go through nearly twice as many diapers per day)  <ul style="list-style-type: none"> <li>o Size 1 (0-3 months), Size 2 (3-6 months), Size 3 (6-12 months), Size 4 (1-2 year olds), Size 5 (3-4 year olds)</li> </ul>                     -Wipes                      -Baby blanket                      Optional: Stroller, toys</p>	

## Items that must be new:

The following items are required to be provided new. Depending on inventory, these items may be obtained from the WRD warehouse. Otherwise, GNTs and ASUTs are encouraged to purchase **off-brand items** from dollar and discount stores like Dollar General or Walmart to keep costs low. For an average refugee family of four, cleaning supplies and toiletries are estimated to **cost about \$115 (plus tax)**. This would be about **\$30 per GNT or ASUT household** (assuming there are at least four households on a team). WRD can help cover costs of new items if needed.

## Cleaning Supplies\*:

<p><b>Set of Cleaning Supplies (\$19.50)</b></p> <p>-Dish soap (\$2.50), bathroom/kitchen cleanser (\$2), laundry detergent (\$3), mop/broom (\$6), toilet bowl brush (\$3), sponges/rags/paper towels (\$3) -One set of cleaning supplies per household</p>	<p><b>Waste Baskets (\$15)</b></p> <p>-Waste baskets and box of trash bags that fit basket -Two waste baskets, one for the kitchen (\$10) and one for the bathroom (\$5)</p>
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## Toiletries\*:

<p><b>Toiletry Set (\$17)</b></p> <p>-Shampoo (\$3), bar of soap (\$1), toothbrush (\$2.50), tube of toothpaste (\$2), deodorant (\$2), feminine pads (women only, \$3.50), package of razors (men only, \$3) -One toiletry set per person</p>	<p><b>Toilet Paper (\$5.50 or \$11)</b></p> <p>-One 12-pack for every three people in the family (\$5.50), can purchase more if you choose</p>
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**Groceries\*:** ASUTs and GNTs should visit [www.worldreliefdurham.org/groceriesoverview](http://www.worldreliefdurham.org/groceriesoverview) to access instructions for providing a starter set of groceries for their partnered refugees.